

City Manager's Monthly Update

City of Rockport



September 24, 2024
City Council Regular Meeting

City Manager's Monthly Update

- Development
- Financial
- Police Department
- Projects – Engineer Report
- Public Works
- Human Resources
- Parks and Recreation
- Upcoming Projects

Development

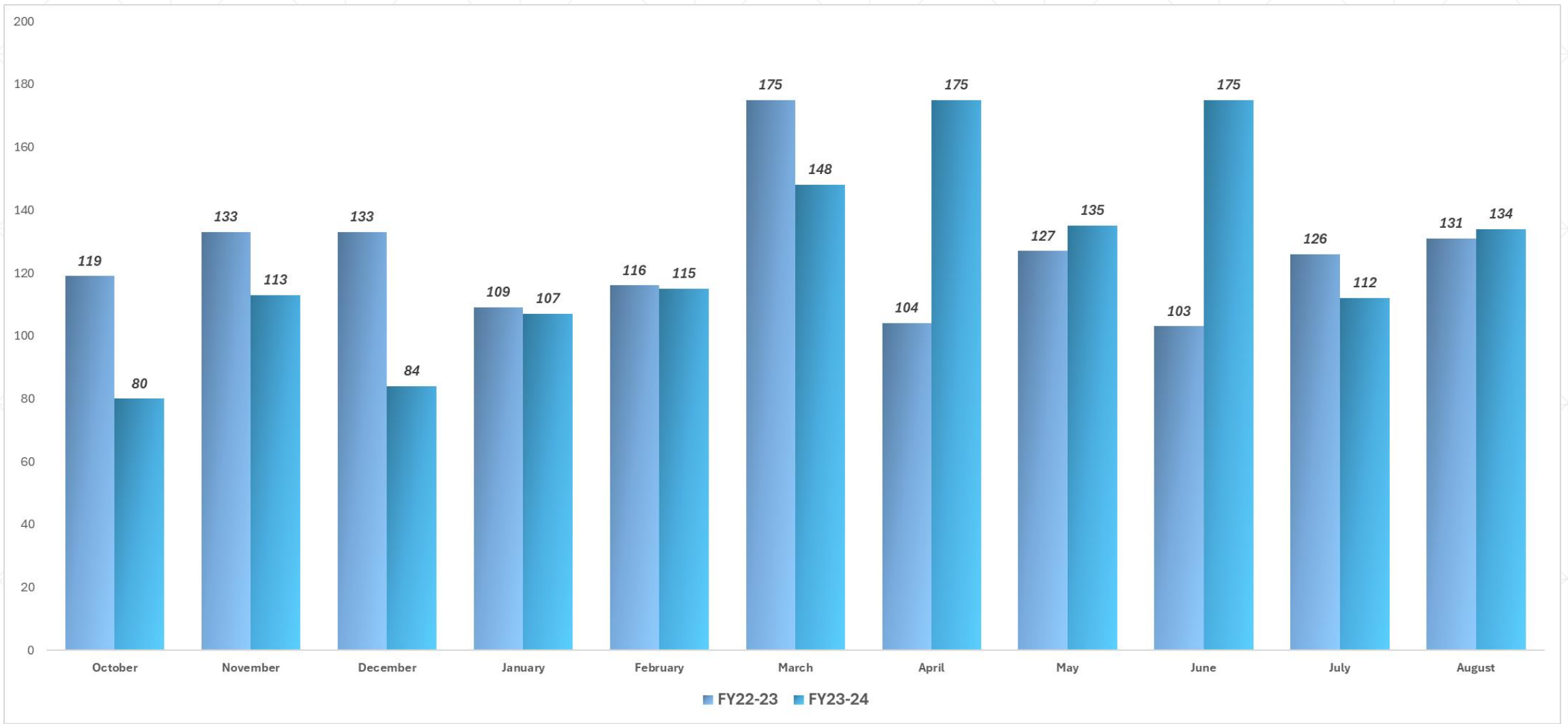
- **Residential**

- Final Plat and construction documents have been submitted and are under review for the Daniel's Forest Subdivision;
- Final Plat and construction documents have been submitted and are under review for Lakeway Estates PH I Subdivision;

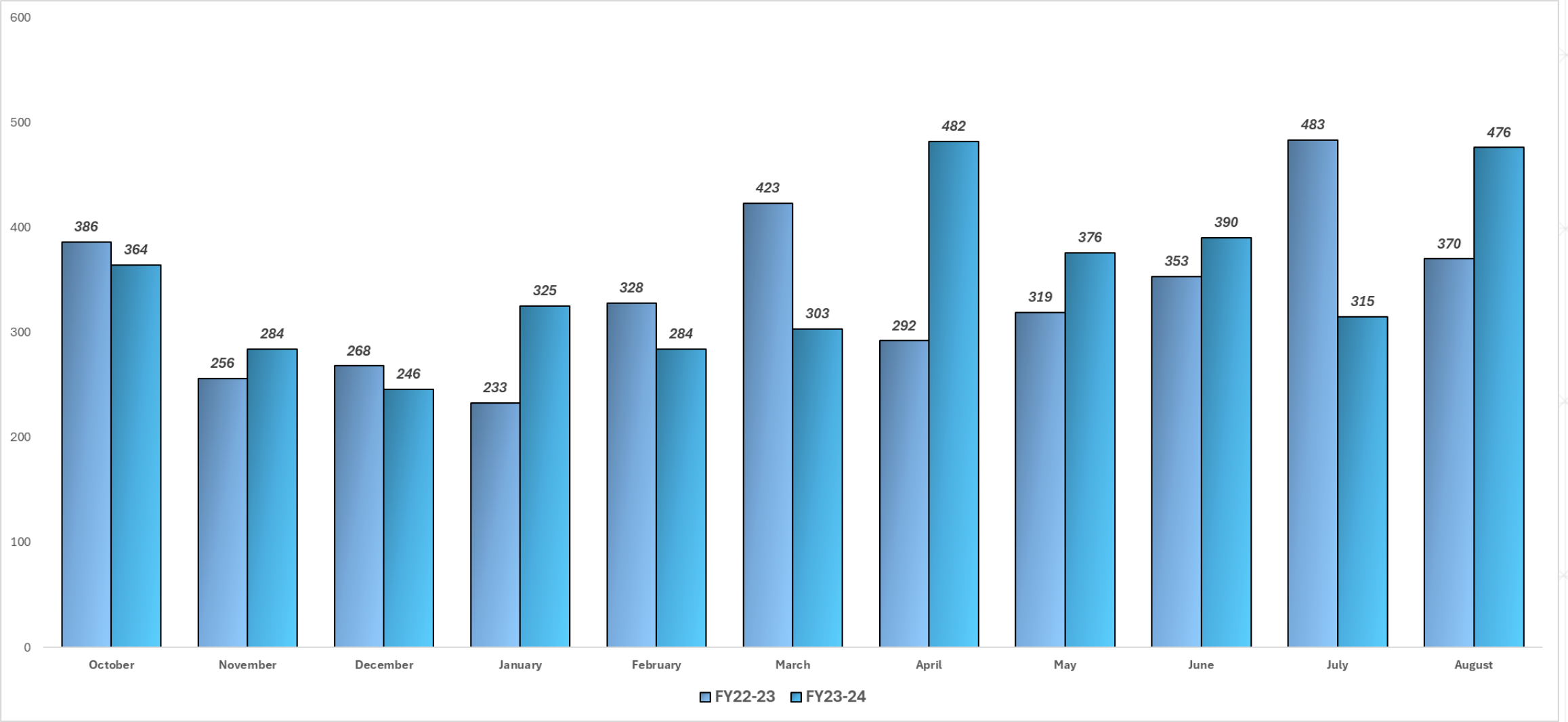
- **Commercial**

- Beall's has submitted corrected plans and is under review;
- HEB has submitted remodel plans and are under review;

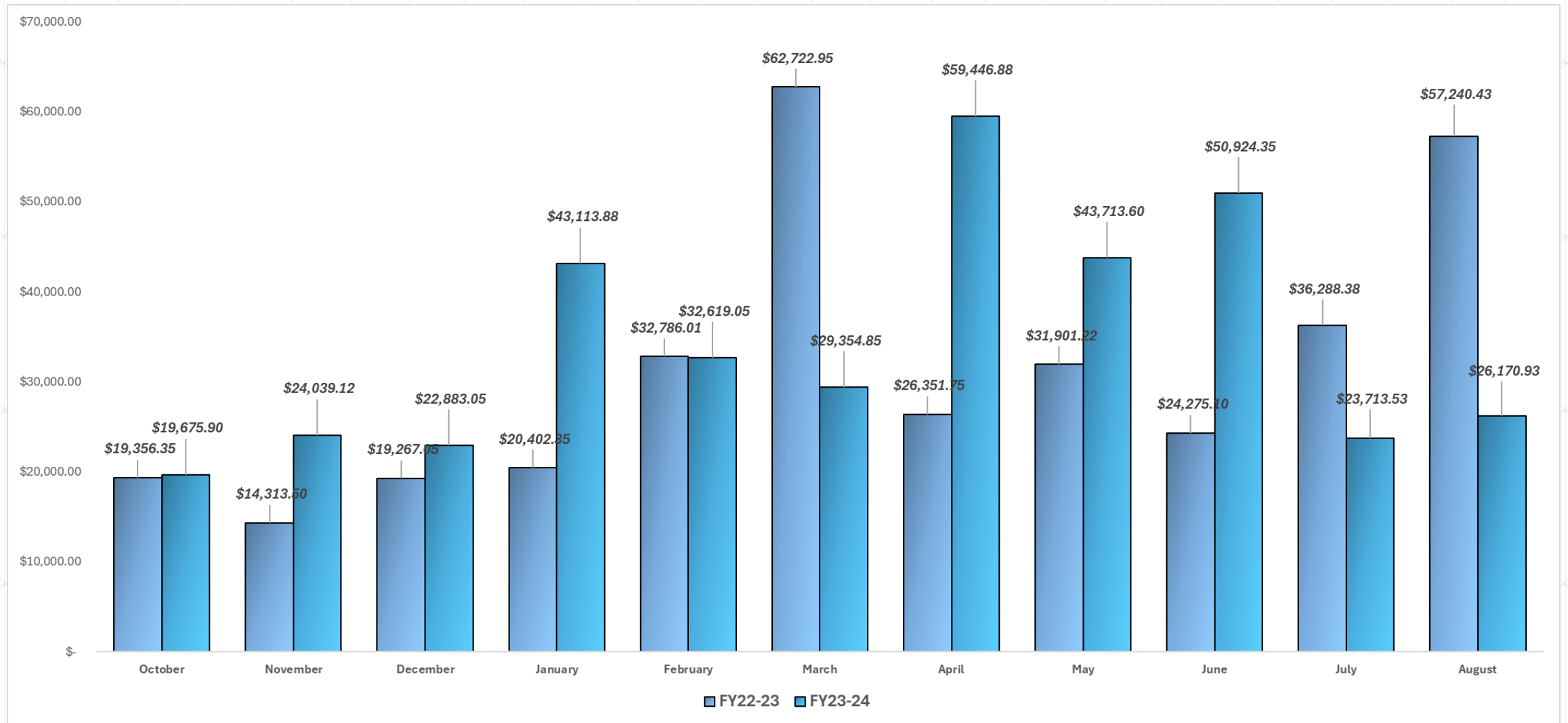
Permits Issued



Monthly Inspections



Water & Sewer Impact Fees



Monthly Financial Report

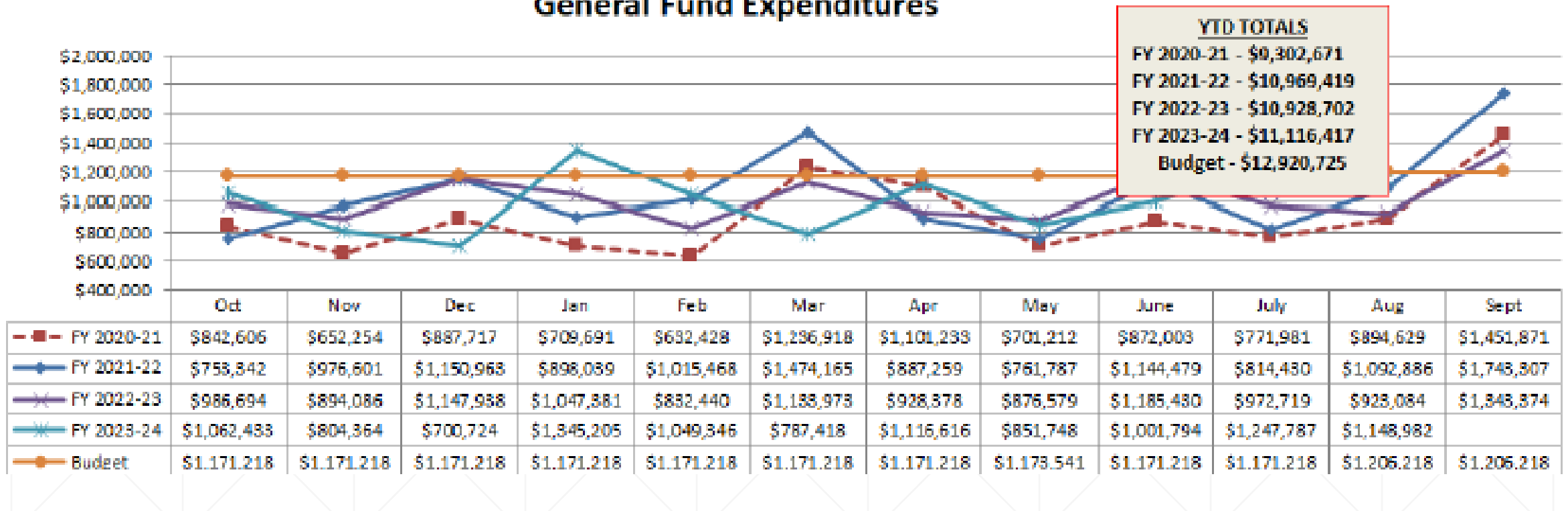
City of Rockport Monthly Financial Report thru August 2024

- Sales Tax Revenues continue to be relatively flat
- Stage 2 water restrictions in effect (with Stage 3 already under consideration) targeting residential users - revenue impact expected to be significant given large residential base
- Hotel-Motel Revenues lower following Quality Inn refund in 2022-2023
- 11th Month in Fiscal Year 2023-2024 or 91.67% complete

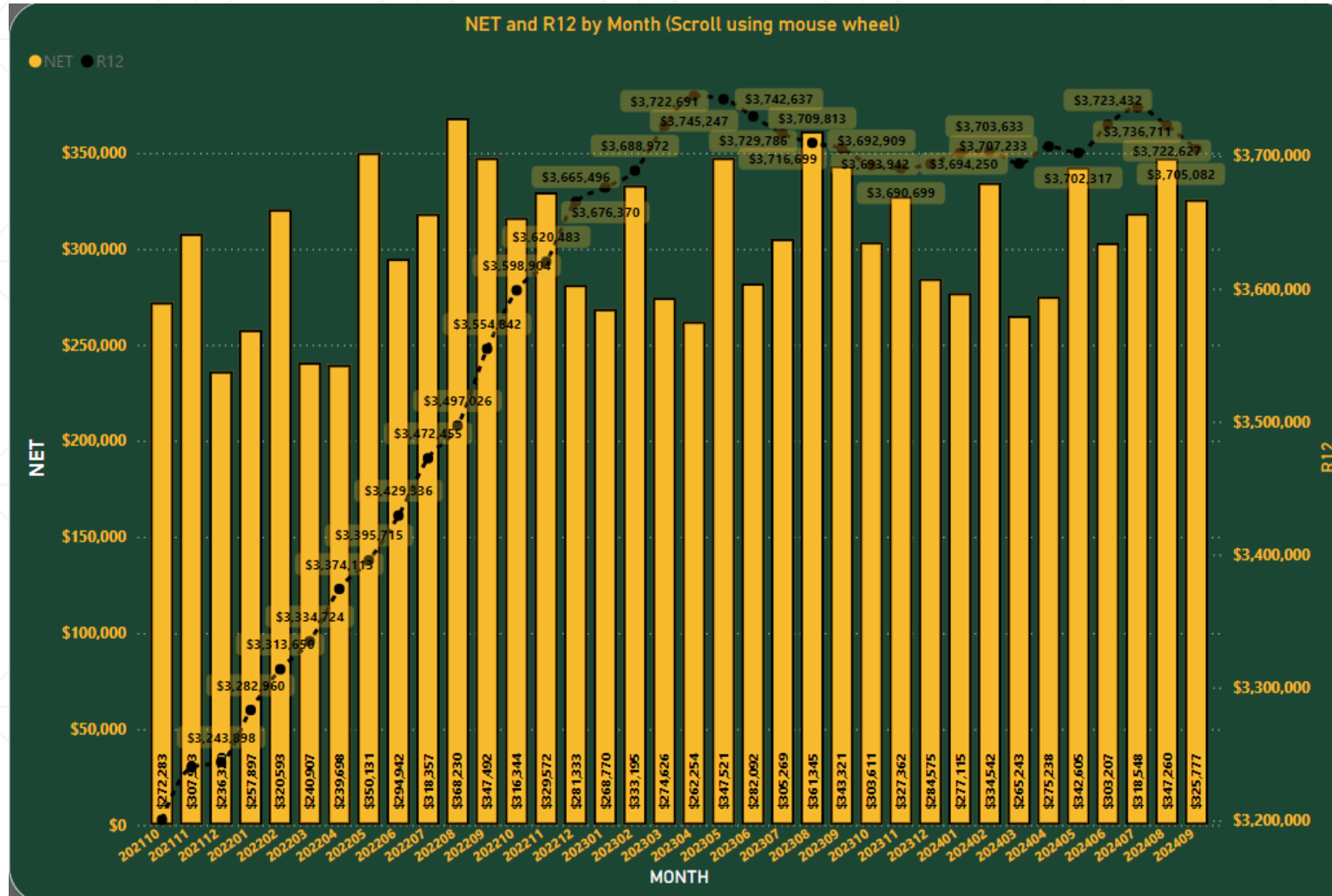
	YTD REVENUES			YTD EXPENSES/EXPENDITURES		
FUND	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget
General	\$13,503,326	\$13,130,317	97.24%	\$14,126,943	\$11,116,417	78.69%
Utility System	\$14,488,723	\$13,272,648	91.61%	\$15,064,014	\$11,898,343	78.99%
Natural Gas	\$3,360,450	\$2,860,960	85.14%	\$3,360,450	\$2,313,701	68.85%
Aquatic Center	\$638,921	\$534,150	83.60%	\$644,755	\$581,790	90.23%
Hotel-Motel Tax	\$1,159,262	\$1,123,841	96.94%	\$1,997,326	\$1,417,815	70.99%

General Fund Expenditures

General Fund Expenditures

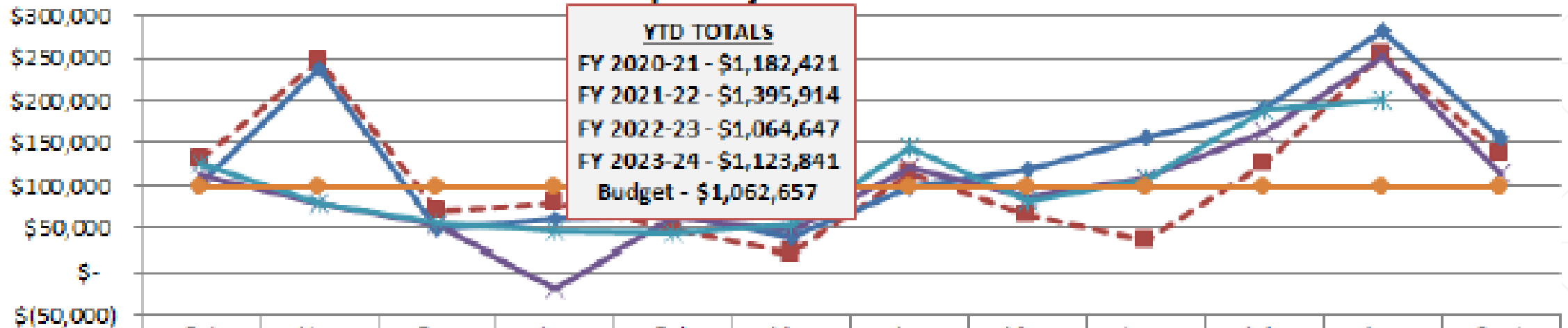


Sales Tax Revenues



Hotel Occupancy Tax Fund Revenues

Hotel Occupancy Tax Fund Revenues



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ FY 2020-21	\$129,808	\$246,579	\$69,183	\$78,740	\$48,143	\$19,788	\$113,195	\$64,178	\$33,521	\$124,588	\$254,698	\$136,999
◆ FY 2021-22	\$102,628	\$237,724	\$48,849	\$60,265	\$63,966	\$38,386	\$97,701	\$117,858	\$156,020	\$190,918	\$281,599	\$156,241
× FY 2022-23	\$112,357	\$79,493	\$53,892	\$(19,970)	\$61,567	\$45,136	\$121,295	\$86,633	\$110,016	\$162,611	\$251,617	\$114,782
✱ FY 2023-24	\$126,354	\$78,023	\$55,904	\$46,651	\$43,215	\$52,905	\$144,624	\$81,741	\$106,262	\$187,637	\$200,526	
● Budget	\$96,605	\$96,605	\$96,605	\$96,605	\$96,605	\$96,605	\$96,605	\$96,605	\$96,605	\$96,605	\$96,605	\$96,605

Number of Fire Fund Billings

Fire Fund August 2023

- 10,046

Fire Fund August 2024

- 10,108

Unspent Bond Funds

Unspent Bond and ARPA Funds Expenses as of September 20, 2024

Public Works Projects

	January 23, 2024	Updated Contracts	Spent to Date
Expenditures:			
W/W Treatment Plant - in progress	\$4,998,048	\$5,162,601	\$1,567,247
Rehab of RSC Elevated Tank- aprvd, pndg aftr hurricane season	\$270,371		\$0
Force Main - Gagon to WWTP - Completed 5/6/24	\$427,840	\$408,585	\$408,585
SCADA-WWtp & Lift Stations - in progress	\$230,000	\$124,104	\$85,442
RCC Lakes - Sediment Removal - Completed 7/25/23	\$460,000		\$460,000
Traylor Blvd Pavement Repairs - Compelted 3/2/23	\$98,684		\$98,684
Concho Street Drainage Completed	\$192,000		\$192,000
	\$6,676,943	\$6,716,345	\$2,811,958

Revised

Park Projects

	January 23, 2024	Updated Contracts	Spent to Date
Expenses:			
Bent Oaks Rookery: Finish permiterg - Completed	\$22,125		\$22,125
Bent Oaks Rookery: Addl Fence around park - Completed	\$49,950		\$49,950
Bent Oaks Rookery: Sidewalk and Observation - Completed	\$48,795		\$48,795
Bent Oaks Rookery: Park - Completed	\$2,000	\$2,571	\$2,571
Bent Oaks Rookery: Addl fencing of last position - Completed	\$37,750		\$37,750
Aquatic Park - Connect walkway to Tule HikeBike Trail - Completed	\$13,025		\$13,025
Re-Stripping/Widen of pool parking lot entrance - Completed 8/30/24	\$24,230		\$24,145
Pool Pump House piping - Completed	\$8,500	\$8,630	\$8,630
Memorial - Completed 8/27/24	\$26,500	\$24,750	\$24,750
Memorial - Fitness Court Shade - Completed	\$84,509		\$84,509
Lighting for fitness court - in progress	\$45,000		\$322
Skate park refurbishing - in progress	\$12,500		\$3,120
	\$374,884	\$373,835	\$319,691

Revised

Police Department

AUGUST		
	2023	2024
Police Incidents	112	97
Calls for Service	733	504
Arrests	43	32
Traffic Contacts	494	557
Traffic Accidents	12	8
Code Enforcement Complaints	105	136
CID Cases Assigned	66	65
CID Clearance Rate	31%	33%

Project Report (Engineer Update)



URBAN ENGINEERING CONSTRUCTION PROJECTS						
PROJECTS	Scope of Work	Current Phase	% Phase Complete	Construction Cost	Current Status	Change from Last Report
WWTP 2023 Plant Improvements	New Office Building, entrance gate and Chain link Fence along FM 2165.	Construction (Contractor: R.P. CONSTRUCTORS INC.) Project Start Date: March 4, 2024	23%	\$4,611,098.00	Project Status	
	New Aerobic Digester and Thickener, Replacement of Chlorine Contact equipment, various misc. improvements				1. Construction of digester walls (Est. Completion Date: 10/11/24) 2. Preparation of site for Thickener	1. Contractor commenced construction of digester walls
GLO CDBG-DR20-065-090-C252 Drainage Improvements	Project 1 - Traylor & Tule 871 LF of 9'x5' Pre cast Box Culvert 2,405 LF of Ditch Regrading,	Construction (Contractor: Guerra Underground) Project Start Date: May 10, 2023	7%	\$2,218,778	Project 1 – Traylor/Tule Drainage Improvements 1. Contractor is planning to start work on Project 1 Improvements once work is completed at Project 5.	1. The reinforced concrete boxes for Project 1 Improvements are planned to be delivered to projectsite approximately two weeks.
	Project 4 - S. Ann and E. Hackberry 239 LF of 42" RCP 121 LF of 24" RCP 82 LF of 18" RCP, 150 LF of Ditch Regrading		100%	\$713,708	Project 4 - S. Ann and E. Hackberry Drainage Improvements 1. Contractor addressing punch list items.	Finalizing Project 4 and completing punch list items.
	Project 5 - Market at Church 282 LF of 30" RCP		76%	\$227,866	Project 5 – Market at Church Drainage Improvements 1. 30" Storm Water installation on Market and Magnolia (Missed segments from previous contractor).	Change Order No. 1 for installation of 72 linear feet of 30" RCP, one (1) junction box, and 96 square yards of asphalt pavement repair to be reviewed by City Council on September 24th.
	Project 6 - Sabinal, Ann, Orleans, Laurel & Magnolia 840 LF of 6'x4' Pre cast Box Culvert, 30 LF of 3'x3' Pre cast Box Culvert, 48 LF of 3'x2' Pre cast Box Culvert 176 LF of 18" RCP		42%	\$3,161,987	Project 6 – Sabinal, Ann, Orleans, Laurel, and Magnolia Drainage Improvements 1. Guerra Underground is waiting for a resolution for the latent defects. Once defects are resolved then Guerra Underground can proceed with Asphalt Pavement Repairs. 2. UE submitted a letter answering questions regarding resolution for defects at joints on 5/21/24.	Ongoing process between City Attorneys and Bonding Company.
			Total Project Under Construction		\$6,322,339.00	

PROJECTS	Scope of Work	Current Phase	% Phase Complete	Construction Cost	Current Status	Change from Last Report
FEMA Enterprise and Maple Drainage Improvements	640 LF of 6'x4' reinforced concrete box culvert, 798 LF of 5'x4' reinforced concrete box culvert, 62 LF of 4'x3' reinforced concrete box culvert, 1387 LF of 42" RCP, 991 LF of 36" RCP, 235 LF of 18" RCP, Headwall & Outfall, 16 Junction boxes, and 2 curb inlets.	Design Phase Complete Bidding Phase Pending FEMA Approval	100% 0%	Engineering Estimate \$1,910,116.00	Project Status 1. Plans 100% Completed and Sealed on 05/17/2021 2. Plans Sent to TDEM for FEMA review on 10/15/2021 3. Plans currently under FEMA review and Urban Engineering is actively requesting updates from TDEM.	Currently under FEMA Review - No anticipated completion date has been provided.
Texas Department of Agriculture (TDA) 2023-2024 CDBG - Kluge Trail and Holly Road Street Improvements	Kluge Trail - 3,125 LF x 20' wide of base improvements and two course seal coat. Holly Road - 2,675 LF x 20' wide of base improvements and two course seal coat.	Design Phase	38%	Funding Available TDA - \$500,00.00 Match - \$75,000.00	Project Status Topographic Survey 100% Completed Design Phase/Preliminary Plan Set preparation is ongoing.	Design Currently under way
FEMA HMGP DR 448500134	Application 1 - Generators for Rockport Fire Station and Highway 188 Pump Station North Building. Application 2 - Generators for Ivy Lane Pump Station and Highway 188 Pump Station South Building. Application 3 - Mobile Generators for powering the City's Lift Stations.	Preliminary Phase - FEMA Application Process	75%	\$985,000.00	Project Status 1. Grant Applications were submitted to FEMA for review on 10/26/22. 2. Urban Engineering Responded to RFI #1 for App 1 on 4/18/24. RFI#1 requested a detailed narrative of the proposed project locations and scope of work. 3. Urban Engineering Responded to RFI #2 for App 3 on 3/28/24. RFI#2 requested existing elevation information for the lift station sites, and a description of the process for deployment of generators during a storm event.	For Application 1 (Site 4 Fire Department and Site 6 Highway 188 Pump Station), Langford Community Management Services submitted to the City of Rockport a Texas Department of Emergency Management (TDEM) award package for review and signatures.
URBAN ENGINEERING ADDITIONAL PROJECTS						
PROJECTS	Scope of Work	Current Phase	% Phase Complete		Current Status	Change from Last Report
Rockport WWTP Discharge Permit Renewal	Complete the discharge permit renewal process through TCEQ	Permitting	40%		Completed draft of TCEQ forms.	Coordinating with testing facility to provide pricing to City of Rockport.
Engineering Reviews of Plat Submittals to the city	Review plat Resubmissions to the city	Review	100%		Working on Daniels Forest Final Plat Review	Received Daniels Forest Final Plat Review



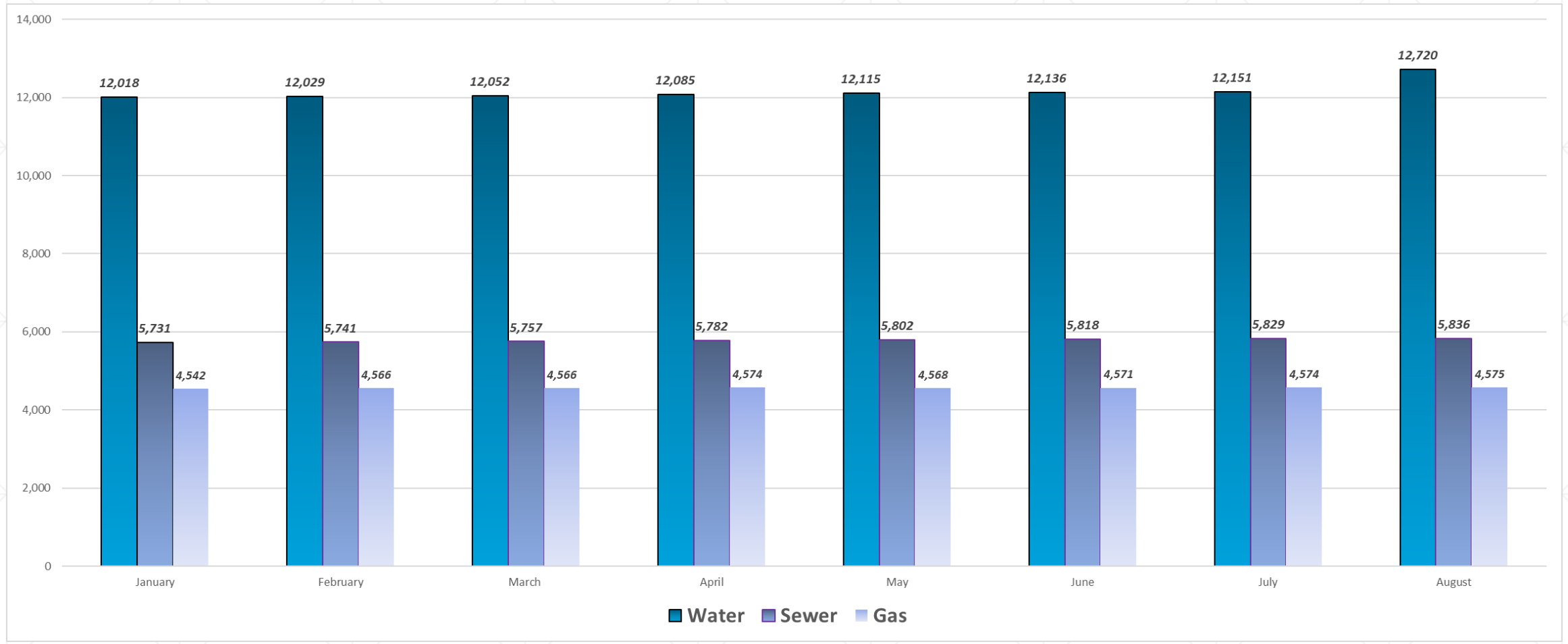


DIGESTER WALL CONSTRUCTION (66% COMPLETE)

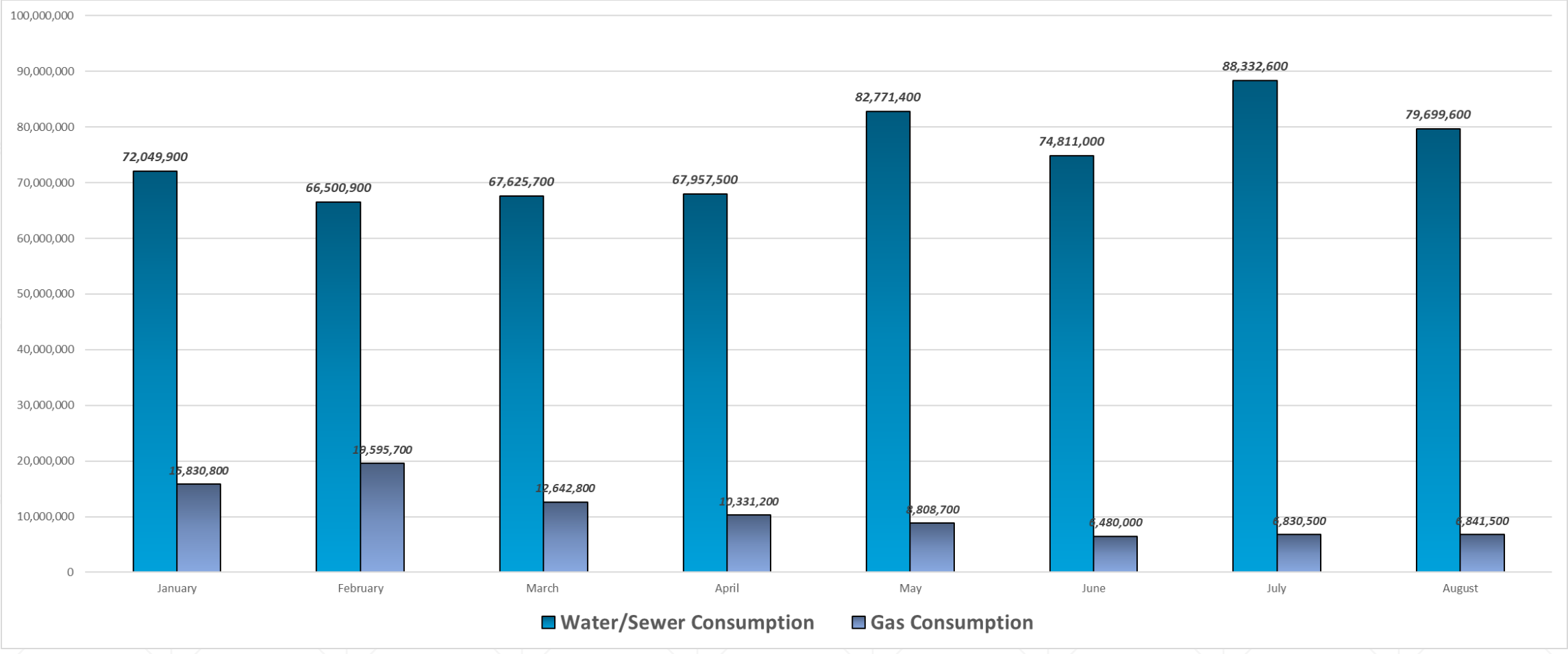


Public Works

Monthly Utility Connections



Monthly Utility Consumption

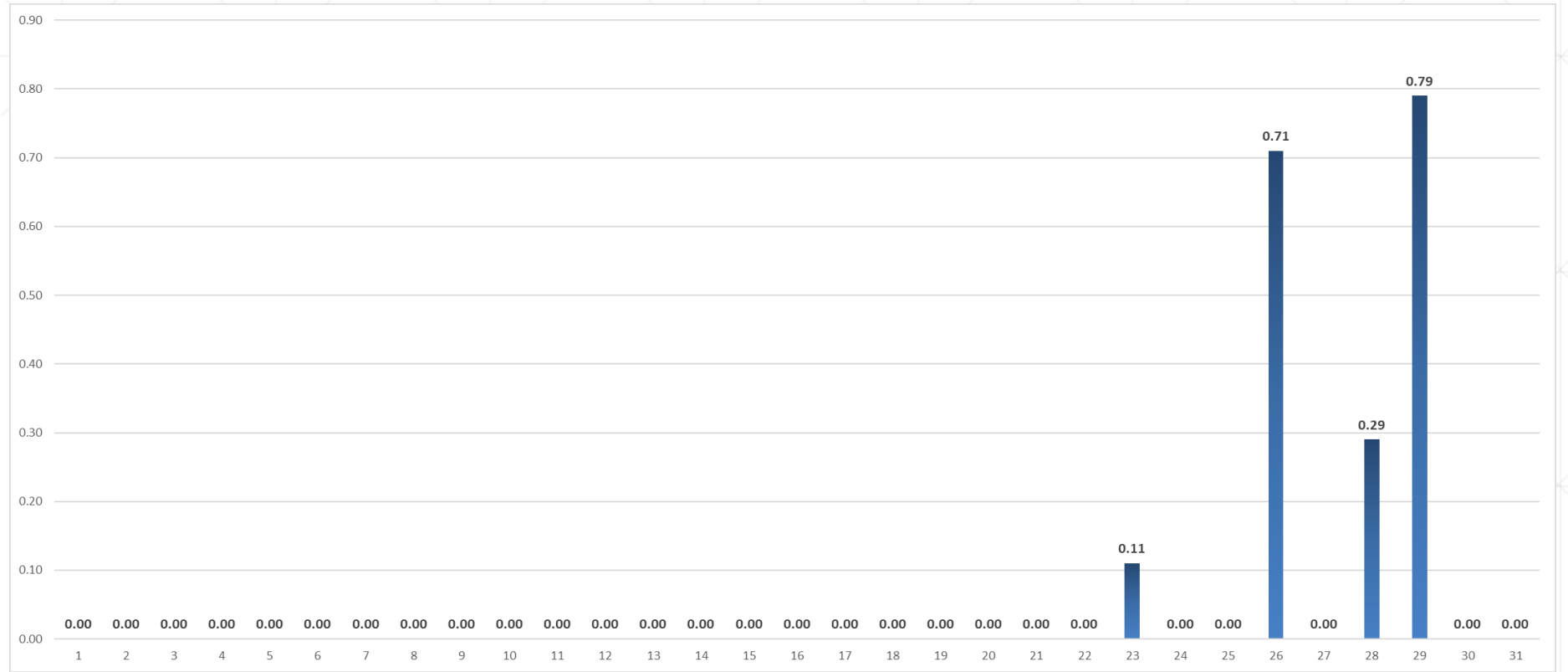
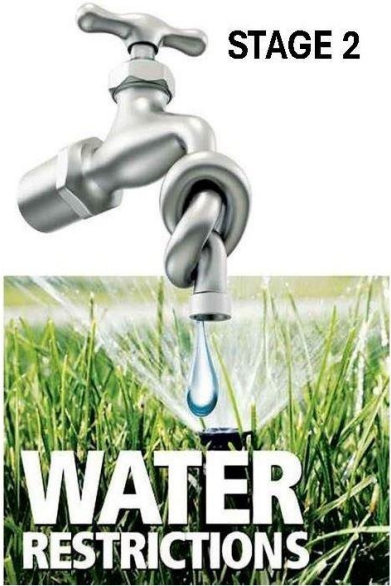


Annual Water Usage



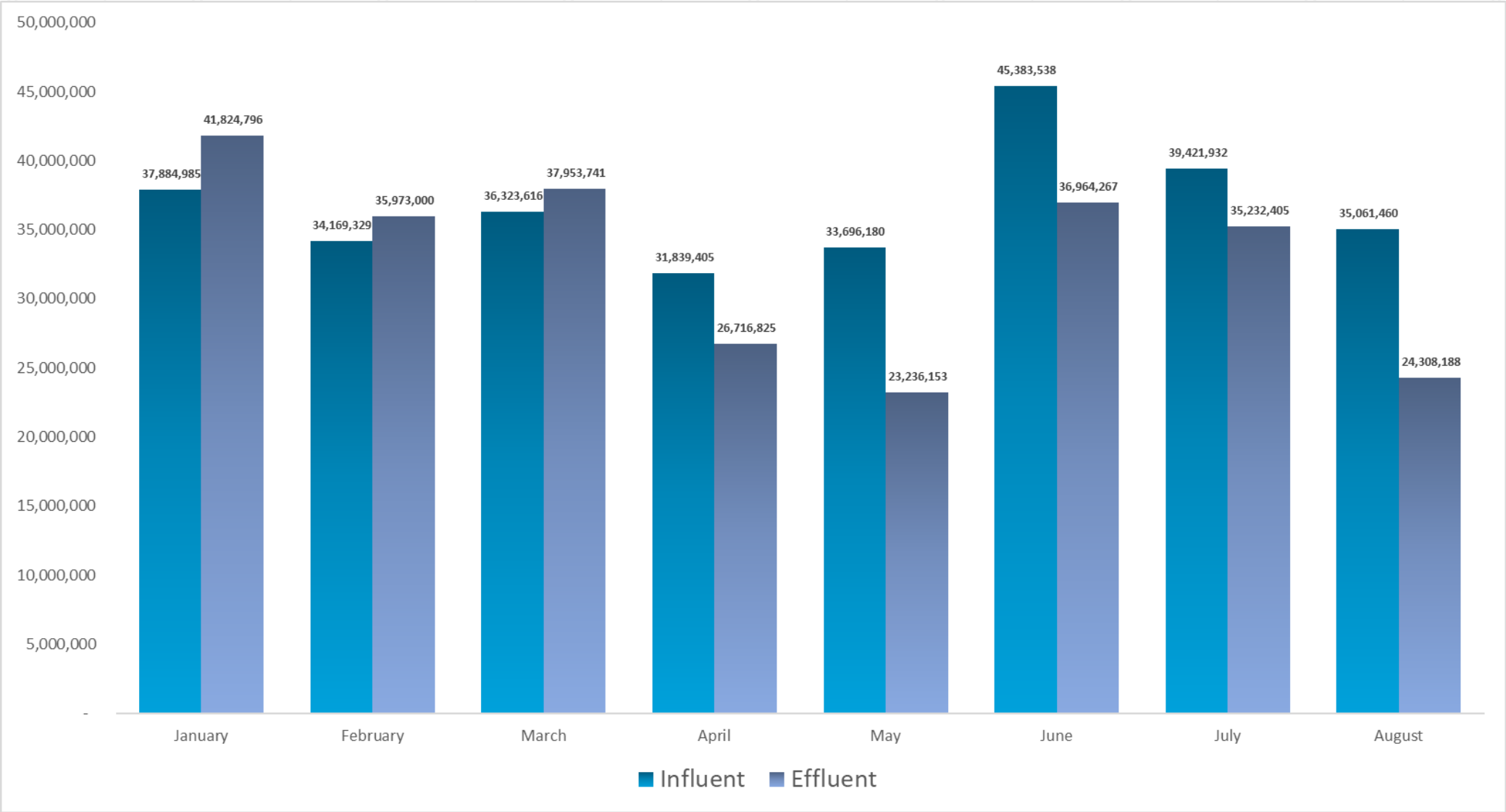
July 2024 Rainfall

ROCKPORT IS CURRENTLY IN
STAGE 2

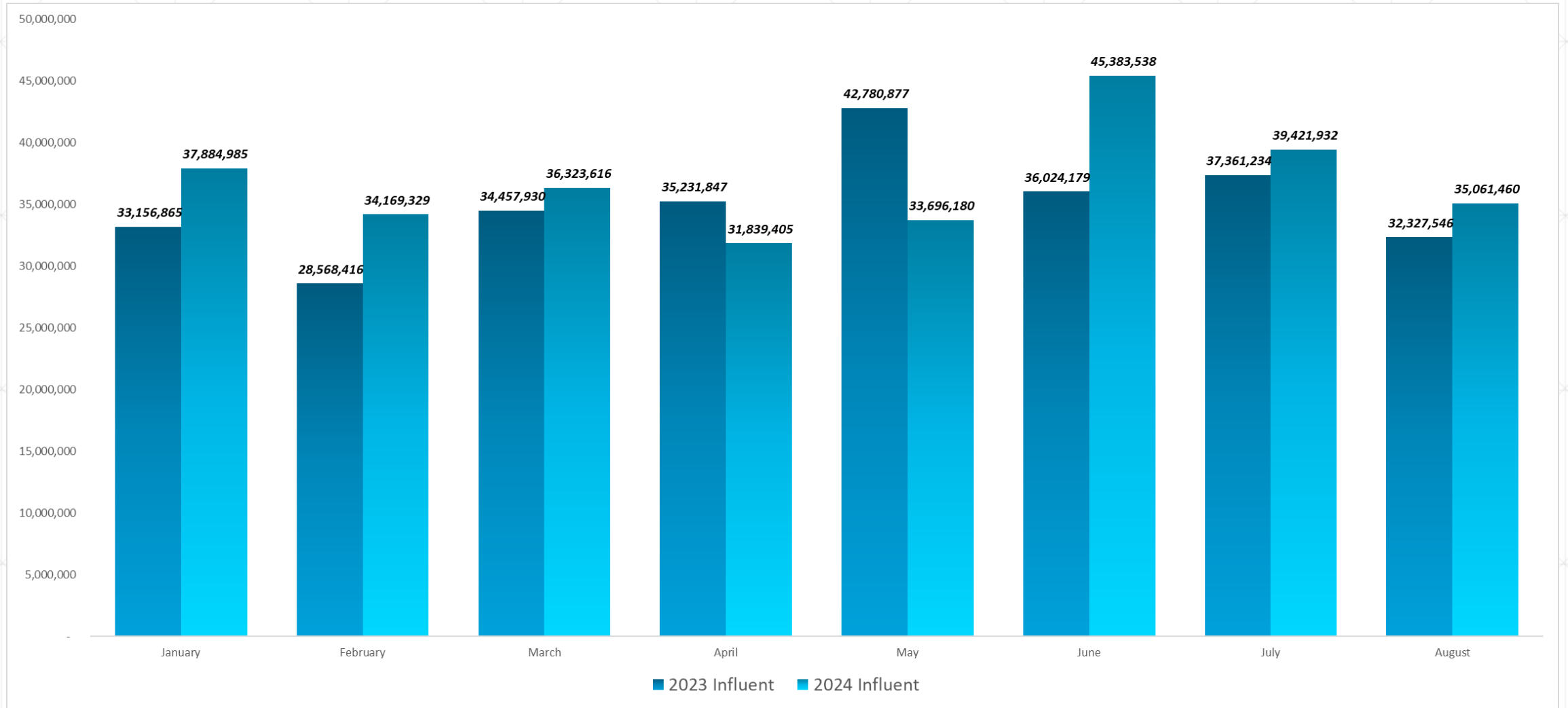


Influent: Wastewater or other liquid flowing into a reservoir, basin, or treatment plant.

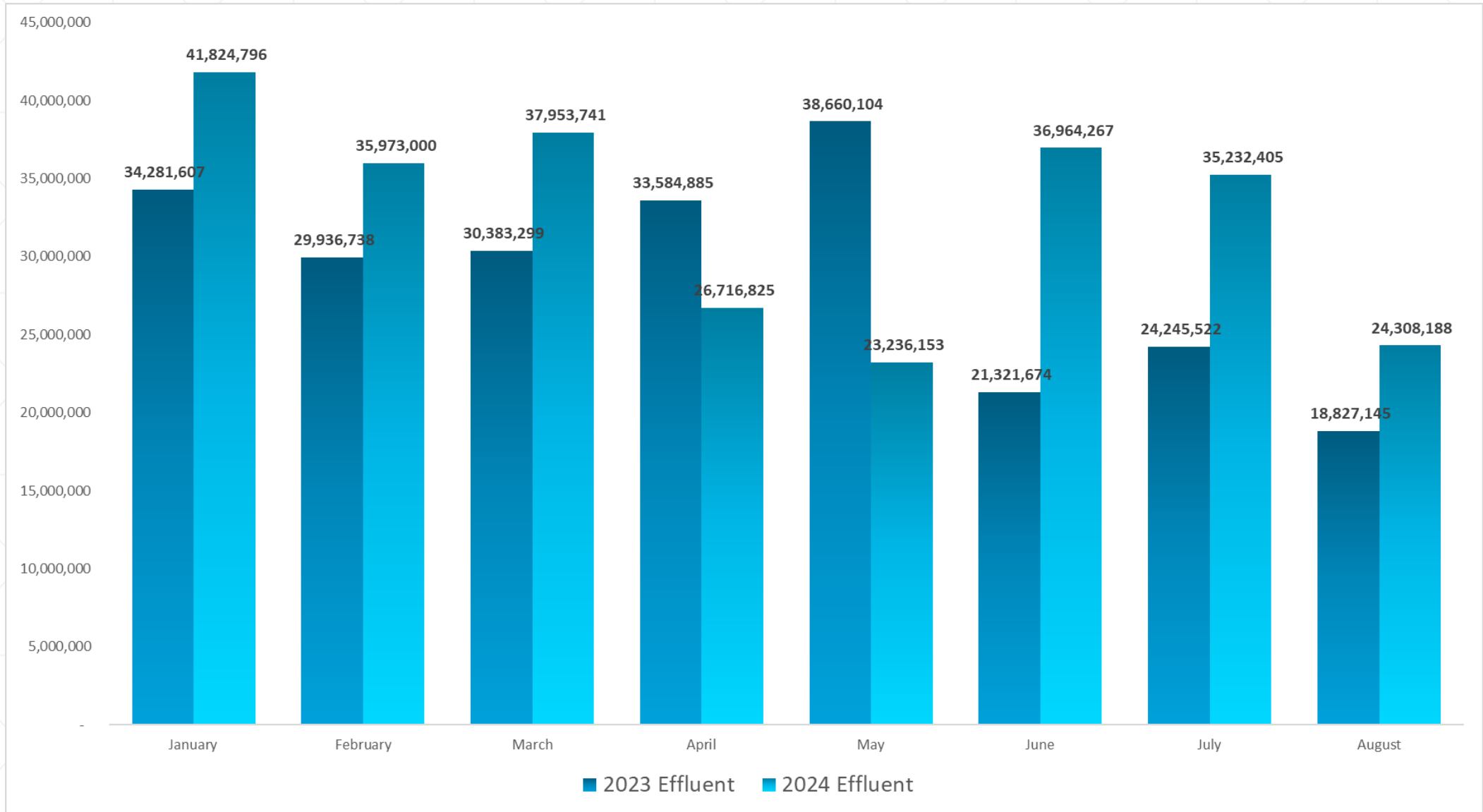
Effluent: Wastewater or other liquid, partially or completely treated, flowing from a reservoir, basin, treatment process, or treatment plant.



Annual Influent



Annual Effluent



Human Resources

Open Enrollment!!!!

- Welcomed **Brinson Benefits** as our Benefits Consultant
 - Moved Health Insurance Coverage from Texas Health Benefits Pool(TXHB)/Blue Cross Clue Shield TX to being insured directly through United Health care
 - Saved the City over **\$100,000** in Health Benefits for employees.
- August 13th-23rd Open Enrollment for 124 Full-time Employees



Human Resources – Risk Managment

- Renewed City's Property, Liability, Auto, and Workman's with Texas Municipal League Intergovernmental Risk Pool (TMLIRP)
- Moved City's Windstorm Insurance coverage to GSM Insurers
 - Increased covered property values by 10%
 - Savings of over **\$100,000** for the City, due to receiving a better rate.



Parks & Recreation

- **POOL ACTIVITIES - AUGUST**

- PRIVATE SWIM LESSONS - 12 CONDUCTED
- POOL PARTIES & TABLE RENTALS - 10 RENTALS
- COMPLETION OF POOL ENTRANCE & SIGN

- **Park ACTIVITIES - AUGUST**

- MOVIE IN THE PARK - KUNG FU PANDA 4
- BACK TO SCHOOL BUBBLE BASH EVENT
- INSTALL OF MEMORIAL PARK SIGN
- UPDATE OF SOUTH WELCOME SIGN LANDSCAPE
- MAINTENANCE UPDATE ON SKATE PARK RAMPS



From the City Manager:

- Notice of Violation for stormwater discharge from the Navigation District
- Potentially filing suit on Merchants for latent defects in the GLO drainage projects
- Internally working on "leveling up" our customer service.
- Every Dollar results: 24% employee participation
 - \$450,000 in debt paid off.
- Working to schedule Leadership Retreat

Upcoming Agenda items

- Social Media Policy
- Amendment to the City's Records Management Plan
- 2025 City of Rockport Holidays
- Appointments:
 - Mayor's Liaison
 - Convention and Visitor Bureau
 - Reinvestment Zone No. 1 Board of Directors

Upcoming Events

- October 1, 2024, STR Town Hall Zoom
- October 1, 2024, National Night Out (5:30 p.m. - 7:30 p.m.- Memorial Park)
- October 4-6, 2024, SeaFair (see website for more information)
- October 5, 2024, Doggie Dunk (see website for more information)
- October 11, 2024 Drive-Thru Tree Giveaway (12 p.m.- 5 p.m. - Memorial Park)
- October 19, 2024, Fall Festival (5:30 p.m. - 8:30 p.m. - Memorial Park)

