

**BUILDING & DEVELOPMENT DEPARTMENT
EVENT CALENDAR FOR
RE-ZONING – SPECIAL USE - PUD**

(Refer to City of Rockport Zoning Ordinance for specific details)

WEEK 1

- Submit application for re-zoning, Special Permit or PUD (Planned Unit Development).
- Submit survey with legal description, if required.
- Submit request for street/alley closures, if any.

WEEK 2 - 3

- City posts required 15-day public notice(s).
- City publishes in paper required 15-day public notice(s).
- City sends notifications to applicant and affected property owners within 200 feet of subject property - 15-day notice(s).

WEEK 4 - 5

- Joint Public Hearing with City Council and Planning and Zoning Commission.
- Public Hearing on street/alley closures, if any.

WEEK 6 - 7

- Planning and Zoning Commission Meeting (public hearing required only if no quorum of P & Z members present at joint public hearing with Council).

WEEK 8 - 9

- City Council receives report from Planning and Zoning Commission: possible first reading of Ordinance to Rezone.
- City Council takes action on request for road closures, if any.

WEEK 10 -11

WEEK 12 - 13

- City Council meeting: possible second (and final) reading of ordinance to re-zone.
- If re-zoning granted, submit request to plat or re-plat property, if necessary or if necessary for road closures, to the Planning and Zoning Commission (generally, one meeting, no public hearing required, except for true re-plat - then 15 day advertisement for public hearing).
- Submit tree plan (tree survey and/or site plan with trees is ok) to Tree Committee (one meeting, no public hearing required).

After approval received for re-zoning, road closures, re-plat and tree plan - **REQUEST BUILDING PERMIT.** Approximately two weeks for review of construction plans, drainage, utilities, etc. before Building Permit issued (longer if tree plan is submitted with application for building permit).